

Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE – 641014

WELFARE MEASURES FOR TEACHING AND NON-TEACHING STAFF

According to ILO, "Employee welfare should be understood as such service, facilities and amenities which may be established in or in the vicinity of undertakings to enable the persons employed in them to perform their work in healthy and peaceful surroundings and to avail of facilities which improve their health and bring high morale". The Welfare measures will improve the physique intelligence, morality and standard of living of the workers, which in turn will improve their efficiency and productivity. The following welfare measures are available for all teaching and non-teaching staff working in our college:

1. Leave benefits:

Casual Leave:

The teaching and non-teaching staff can avail 12 days casual leave per year.

Earned Leave:

The earned leave of 7 days for teaching staff and 14 days for non-teaching staff are provided. The unavailed earned leave can be accumulated.

On duty:

The teaching staff can avail on duty for attending valuations and conducting practical examinations in other colleges for 10 days and if any excess on duty availed the equivalent days will be deducted in their vacation.

Vacation:

The teaching staff and librarian are eligible for vacation at the end of every semester. For teaching staff the vacation applicable are Two weeks for odd semester and 6 weeks for even semester. And for librarian, vacation of 1 week in odd semester and 2 weeks in even semester granted for every year.

Medical Leave:

The staff are provided with medical leave in genuine and bonafide cases of sickness requiring bed rest / hospitalization for more than 3 days. The medical leave applicable for 7 days per year with full pay and 7 days with half pay accumulatable to a maximum of 28 days of each.

Maternity leave:

Medical leave is available for female staff who have completed 2 years of service for a period of 1 month with full pay and 1 month with half pay.

Restricted Holiday

2 days of restricted holiday per year which are listed is granted for all teaching and non-teaching staff.

Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE – 641014

2. Health Care benefits:

E.S.I:

Employees are eligible for medical benefits as per the provisions of the “Employees State Insurance Act, 1948” and the rules framed there under.

Medical Insurance Policy:

To offer health and wealth together, the college provides group medi-claim insurance policy for all teaching and non-teaching staff. This will support the staff members in time of need.

Availing PSG Hospitals Medical facilities at concession rates:

The teaching and non-teaching staff of the institution are eligible to avail concession for critical treatments at the PSG Hospitals, Coimbatore.

3. Financial Benefits:

Interest free loan facility for employees:

The management provides an interest free loan facility to the staff for the purposes like education, medical treatment, marriage, etc. These loans are free of interest and recovered from the salary of employees in the form of deduction of equal amount over a period of time.

Advances for festivals:

The staff members can avail cash advances to celebrate festivals.

4. Academic support measures for teaching staff:

Deputation to conferences/ seminars/ workshops:

Financial support for employees attending seminars/ conferences/ workshops/ academic meets etc, including payment of registration fee, hotel stay and travel expenses at national and international destinations.

Study / exam leave:

The teaching staff are provided with On Duty for attending work related to upgradation efforts like for Higher degrees / MPhil / Ph.D / Exams etc. The non-teaching staff are offered exam leave for appearing their higher degree exams.

Providing laptops and head phones for academic use:

Laptops are issued to the staff members to taking online classes and attending other academic related works during Pandemic situation.

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
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5. Retirement benefits:

Provident Fund benefits as per the provisions of the “Employees Provident Funds and Miscellaneous Provisions Act, 1952” and the scheme framed there under by the Govt. of India from time to time. Employees are eligible for pension benefits as per the provisions of the “Employees Provident Funds and Family Pension Fund Act, 1952” and the rules framed there under.

6. General benefits:

Wi-Fi facility:

All the staff and students can use uninterrupted internet facility using the college wi-fi server. Their personal mobile phones/lap tops can be connected to wi-fi by giving request to system administration department.

Issue of mobile phones & payment of monthly mobile service bills for official use:

The management provides mobile phones and paying monthly mobile service bills for senior staff and administrative staff that are in important positions to enable them to work efficiently.

ATM Facility:

The college has ATM centre of Indian Bank at the campus to facilitate the staff to withdraw cash.

Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE - 641014

MEDICAL INSURANCE POLICY

पॉलिसी अनुसूची/ Policy Schedule- Group Medclaim

पॉलिसी संख्या / Policy Number:
651700501910001869

जारीकर्ता कार्यालय/Issuing Office

कार्यालय कोड /Office Code: 651700

कार्यालय पता /Office Address: COIMBATORE
DIVISION III 94/34, Second Floor, Dr
Nanjappa Road, United Shopping Complex,
Coimbatore, Tamil Nadu - 641018.

राज्य कोड/State Code: 33, Tamil Nadu

जीएसटीआइन/GSTIN: 33AAACN9967E1ZA

संपर्क संख्या/Contact Number: 422 2302262

मोबाइल नंबर/Mobile Number: 0

व्यवसाय स्रोत/Business Source: 651700

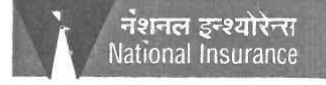
विक्रय चैनल विवरण/Sales Channel Details:

Sales Channel Code: 9000146604

नाम/Name: Mr Ba Ramesh संपर्क संख्या/

Contact Number: 9894439091

सह दलाल कोड / Co Broker Code:



Trusted Since 1906

Consolidated Stamp Duty Paid
As per Tamilnadu Govt.GO (Rt)
No.192 dt.04-04-2019 Paid by
NIC, Coimbatore R.O.

Customer Care Toll Free Number:
1800 345 0330

email:customer.support@nic.co.in

ग्राहक का नाम /Customer Name: DR. G R DAMODHARAN
COLLEGE OF SCIENCE
पता/ Address: CIVIL AERODROME POST
COIMBATORE-641014, शहर/City: COIMBATORE, जिला/District:
COIMBATORE, राज्य/State: TAMIL NADU, पिन/PIN: 641014.
सेल/Cell: 9842218038

ग्राहक आईडी /Customer ID:
9701880932

पैन /PAN: AAATT1480B

आधार /AADHAR:

फोन /Phone:

ई-मेल /E-Mail: acoounts@grd.edu.in

पॉलिसी प्रभावी होने का समय घंटे को Policy Effective from 00:00 hours, on 22/03/2020 की मध्य रात्रि तक प्रभावी/to midnight of
21/03/2021

प्रीमियम/ Premium	₹	कवर नोट संख्या और तिथि / Cover Note Number and Date	NA
सीजीएसटी/CGST	₹ 14,918.00		
एसजीएसटी/SGST/UTGST	₹ 14,918.00		
आईजीएसटी/IGST	₹ 0.00		
केरला बाढ़ उपकर/Kerala Flood Cess	₹ 0.00	प्रस्ताव संख्या और तिथि/ Proposal Number and Date	8800200320062303 दिनांक/Dt. 20/03/2020
कम:जीएसटी टीडीएस / Less:GST_TDS	₹ 0.00		
वसूली योग्य स्टाम्प ड्यूटी /Recoverable Stamp Duty	₹ 0.00	रसीद संख्या और तिथि/ Receipt Number and Date	651700811910004532,651700811910004531 दिनांक/Dt. 20/03/2020,20/03/2020 6517004615850000134दिनांक/Dt. 6517004616850000104दिनांक/Dt.21/03/2018 651700501710001472दिनांक/Dt.21/03/2019 651700501810002111दिनांक/Dt.21/03/2020
कुल राशि /Total Amount	₹ 1,95,593.00	पिछली पॉलिसी संख्या और समाप्ति तिथि Previous Policy Number and Expiry Date	

(रूपए/Rupees One Lakh Ninety Five Thousand Five Hundred Ninety Three केवल/Only.)

*सरकारी सब्सिडी Government
Subsidy: ₹ 0.00

सामान्य सारांश/ General Summary

आवरित व्यक्तियों की संख्या/ No. of persons covered:153

आवरित परिवारों की संख्या/ No. of families covered:153

मातृत्व लाभ का विस्तारण/ Maternity Benefit Extension:शामिल नहीं/ Not
Included

मातृत्व लाभ बीमा राशि/ Maternity Benefit S.I:N/A

बीमित व्यक्ति का विवरण/ Details of Persons Insured

अनुलग्नक I के अनुसार / As per Annexure I

खंडों, पृष्ठांकनों, वारंटियों की सूची /List of Clauses, Endorsements, Warranties

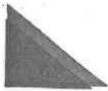
क्लॉज संख्या
/Clause No.

विवरण/ Description

टीपीए का विवरण/ TPA Details:GOOD HEALTH TPA LTD - HO, Suite 403 406A,4th floor,Ashoka My Home Chambers,Behind Ashok Bhoopal
chambers,Sardar patel Road,Secunderabad,Telangana - 500082 Contact No : 40 - 55825003 Fax : 40 - 55828081 Email :
customer.care@ghpltpa.com.

टिप्पणियां/ Remarks: PREVIOUS POLICY NO.651700501810002111.

NEW QUOTE CREATED DUE TO CONVERSION OF INDIVIDUAL CUSTOMER ID TO CORPORATE CUSTOMER ID.



नेशनल इन्श्योरेंस कम्पनी लिमिटेड
National Insurance Company Limited
CIN: U10200WB1906GOI001713
IRDA Regn. No- 58



पंजीकृत एवं प्रधान कार्यालय: 3 मिडिल्टन स्ट्रीट, कोलकाता 700 071
Registered & Head Office: 3 Middleton Street, Kolkata 700 071
P No : 033-22831705-06 Fax: 033-22831712
email: website.administrator@nic.co.in

For any information, please contact the Policy Issuing Office or Call Website at www.nationalinsuranceindia.com

Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE - 641014

पॉलिसी अनुसूची/ Policy Schedule- Group Mediclaim

पॉलिसी संख्या / Policy Number:

651700501910001869

जारीकर्ता कार्यालय/Issuing Office

कार्यालय कोड /Office Code: 651700

कार्यालय पता /Office Address: COIMBATORE
DIVISION III 94/34, Second Floor, Dr
Nanjappa Road, United Shopping Complex,
Coimbatore, Tamil Nadu - 641018.

राज्य कोड/State Code: 33, Tamil Nadu

जीएसटीआइन/GSTIN: 33AAACN9967E1ZA

संपर्क संख्या/Contact Number: 422 2302262

मोबाइल नंबर/Mobile Number: 0

व्यवसाय स्रोत/Business Source: 651700

विक्रय चैनल विवरण/Sales Channel Details:

Sales Channel Code:9000146604

नाम /Name: Mr Ba Ramesh संपर्क संख्या/
Contact Number: 9894439091

सह दलाल कोड / Co Broker Code:

Customer Care Toll Free Number:
1800 345 0330

email:customer.support@nic.co.in



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जिसकी गवाही में दिन/ माह /वर्ष को उपरोक्त उल्लिखित कार्यालय पते पर अधोहस्ताक्षरी को विधिवत अधिकृत किया जा रहा है उसके हाथ निर्धारित किए जाएं। यह अनुसूची, संलग्न पॉलिसी, खण्ड, पृष्ठांकन और पॉलिसी शब्दों, जो कंपनी वेबसाइट <https://nationalinsurance.nic.co.in> पर उपलब्ध है, को एक अनुबंध के रूप में एक साथ पढ़ा जाए तथा कोई भी शब्द या अभिव्यक्ति जिसके लिए यह विशिष्ट अर्थ पॉलिसी या अनुसूची के किसी भी हिस्से में संलग्न किया गया हो, एक ही अर्थ वहन करेगा चाहे जहाँ भी उल्लिखित हो। यह आश्वासन दिया जाता है कि प्रीमियम चेक की अस्वीकृति के मामले में, यह दस्तावेज स्वतः आरंभ से ही निरस्त मानी जाएगी। /IN WITNESS WHEREOF, the undersigned being duly authorized hereunto set his/ her hand at the office address mentioned above, this 20/March/2020. This schedule, the attached policy, the clauses, the endorsements and policy wordings as available in the website <https://nationalinsurance.nic.co.in> shall be read together as one contract and any word or expression to which the specific meaning has been attached in any part of this policy or of the schedule shall bear the same meaning wherever it may appear. It is warranted that IN CASE OF DISHONOUR OF THE PREMIUM CHEQUE, THIS DOCUMENT STANDS AUTOMATICALLY CANCELLED 'AB-INITIO'

इन्श्योरेंस इंडिया लिमिटेड ओम्बड्समैन का विवरण/Ombudsman Details: Office of the Insurance
Ombudsman Fathima Akhtar Court 4th Floor 453 (old 312) Anna
Salai Teynampet CHENNAI-600 018 Fax : 044-24333664 Email
insombud@md4.vsnl.net.in, 044-24333668/5284.

स्टंप ड्यूटी
Stamp
Duty:
(₹ 0.50)



कृते नेशनल इन्श्योरेंस कंपनी लिमिटेड/
For and on behalf of National
Insurance Company Limited
अधिकृत हस्ताक्षरकर्ता/ Authorized Signatory

K.V.NARAYANAN
Deputy Manager



नेशनल इन्श्योरेंस कंपनी लिमिटेड
National Insurance Company Limited

CIN: U10200WB1906GOI001713

IRDA Regn. No- 58

दिनांक को मुद्रित/Printed on 20/03/2020 आईडी द्वारा/by ID: 74338

For any information please contact the Policy Issuing Office or visit our website at www.nationalinsuranceindia.com

पंजीकृत एवं प्रधान कार्यालय: 3 मिडिलटन स्ट्रीट, कोलकाता 700 071

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पृष्ठ सं./Page no: 2

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE - 641014**

LEAVE RULES

Dr G R DAMODARAN COLLEGE OF SCIENCE

Administrative Order : Leave Rules

The following leave rules are framed for implementation w.e.f Academic year 2000-2001 and are liable to change at the discretion of the management.

Hereafter Casual Leave will be for calendar year and hence from 1st June to 31st December 2000, the CL will be 7 days.

For the purpose of the rules staff are categorised as

- A. Teaching (Vacation) staff including Physical Director
- B. Non vacation – Laboratory, Administrative staff and Accounts staff
- C. Purely temporary Teaching staff other staff – Attenders, Drivers, Watchmen, Sweepers, Electricians and Hostel Staff.
- D. Partial vacation staff (Librarians / Asst. Librarians)

Leave	Eligibility	Conditions
Casual Leave (for all categories)	<p><u>For all categories :</u></p> <p>12 days in a calendar year</p> <p>a) For less than 1 year service eligibility prorata at one day per month of completed service.</p> <p>b) In addition, 2 days of RH (Restricted Holiday) Leave may be availed on any two days notified in the List of Restricted Holidays.</p>	<p>1. Casual leave will be granted at the discretion of Principal, and cannot be claimed as matter of right, and is subject to official work requirements .</p> <p>2. Leave letter to be submitted in advance and sanction obtained, except in <u>unforeseen emergencies</u> when telephonic permission should be taken from Principal / HOD. Further, absence without prior sanction will be treated as unauthorized absence and a pay cut imposed.</p> <p>3. Unavailed C.L cannot be accumulated and carried forward.</p> <p>4. Alternate arrangements to be made by the member for handling classes / scheduled work.</p> <p>5. Minimum CL available is half day</p>

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<p><u>Vacation Leave</u> (The Management shall have the right to recall any member during his / her Vacation Leave if the situation so warrants.</p> <p>(e-g) visits of officials, V.I.P's, Commissions, Committees, etc.</p>	<p><u>For Category (A)</u> 2 weeks at the end of odd semester and 6 weeks in summer, within the specified vacation periods.</p> <p><u>For Category D Librarians</u> 1 week in the odd semester vacation period and 2 weeks in summer vacation period.</p> <p><u>For Categories B & C</u> No Vacation Leave</p>	<ol style="list-style-type: none"> 1. Vacation Leave will include intervening and succeeding holidays. 2. Vacation leave should be availed in not more than 2 stretches. 3. Vacation leave cannot be clubbed with any other leave. 4. Members should have attended their last working day prior to the vacation and the first working day after the vacation to be eligible for leave salary. 5. Unavailed vacation leave cannot be accumulated. 6. Principal may prevent any member from availing vacation leave, in the interests of official work. In such cases, each 2 days of vacation leave unavailed will enable a credit of day to the Casual Leave account of the member. Less than 2 days vacation leave forgone will not be counted for credit.
<p><u>Earned Leave</u></p>	<p><u>For category (A)</u> 7 days for 365 days of paid service* and prorata for less no. of days (Leave on loss of pay will not be counted as paid service)</p> <p><u>For Category (B)</u> 14 days for 365 days of paid service and prorata for less number of days.</p>	<ol style="list-style-type: none"> 1. Minimum E.L that can be availed is half day. 2. Unavailed Earned Leave can be accumulated. Accrued E.L may be encashed at not more than 10 days every year, during September month. 3. Balance E.L credit of a member may be encashed at the time of retiring only.

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE - 641014**

	<p><u>For Category (C)</u></p> <p>No earned leave</p> <p><u>For Category (D)</u></p> <p>10 days for 365 days of paid service and prorata for less no. of days.</p>	
<u>On Duty</u> for Central Valuation and Practical examinations in other Colleges	<p><u>For Category (A)</u></p> <p>A maximum of 10 days during one academic year (both semesters put together)</p>	Those availing OD for Central Valuation / Practical in other Colleges in excess of 10 days in a year shall forego their Vacation Leave to the extent of the excess.
<u>Medical Leave</u>	<p><u>Admissible</u> for those in categories A,B,D and who have completed 2 years of service. Available purely at the Discretion of the management, in genuine and bonafide cases of sickness requiring bed rest / hospitalization for more than 3 days : 7 days per year with full pay and 7 days with half pay accumulatable to a maximum of 28 days of each.</p>	<ol style="list-style-type: none"> 1. C.L can be prefixed or suffixed 2. Intervening holidays will be counted as part of Medical Leave. 3. Medical and Fitness certificates to be produced to the satisfaction of the management. (MC and FC to be produced normally from a registered allopathy medical practitioner and when required from a doctor specified by the Management.
<u>Maternity Leave</u>	<p>Admissible for Female staff of categories A, B, D : who have completed 2 years of service : 1 month with full pay and 1 month with half pay.</p> <p>(can be availed once every six (6) years only)</p>	

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE - 641014**

General Rules :

1. Except leave on medical grounds all other leave may be availed only without detriment to the teaching and / or other responsibilities of the member of the staff at the college. The member should ensure that his absence causes least disruption and that he makes alternative arrangements / compensatory efforts for the work that gets disrupted.
2. Those going out of Head Quarters on C.L must obtain prior permission.
3. In vacation leave and any other leave lasting more than 3 days absence the vacation addresses / phone numbers for contact must be informed prior to availing the leave.
4. The term holidays in the above will mean Saturdays, Sundays and other declared holidays.
5. In all cases of leave prior sanction must be obtained. In case of absence due to illness and emergencies telephonic permission must be obtained immediately and leave letter and supporting document if any submitted at the earliest for sanction. Absence otherwise will be treated as unauthorized and will entail loss of pay and other appropriate action for misconduct.

Coimbatore - 641 014.
01.12.2000


Correspondent

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE – 641014**

Dr G R DAMODARAN COLLEGE OF SCIENCE, CBE-14

June 9, 2001

Addition to Leave Rules :

The following addition is made to the Leave Rules of the College, with immediate effect.

Leave	Eligibility	Conditions
ON DUTY for attending work related to upgradation efforts (Higher degrees / M.Phil / Ph.D / Exams / Discussion / Contact etc.)	<u>For Category (A)</u> The OD Leave <i>ADMISSIBLE</i> for central valuation / practical examinations can be utilized for this purpose as well. <u>For Category B & D</u> A maximum of 10 days during one academic year	Evidence for attending the work must be furnished.

Sd/-
CORRESPONDENT

To
The Principal, Office, Accounts
HOD's sections for the information of member of concerned staff

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE – 641014**

ATM – Dr GRDCS CAMPUS



Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE – 641014

WI-FI FACILITY

The screenshot shows the Netfox web interface for HotSpot User Account Management. The browser address bar displays `https://172.16.0.1:4433/webui/index.php`. The interface includes a navigation menu on the left with categories like Configuration, Network Settings, Firewall / NAT, and HotSpot. The main content area shows a table of users with columns for Unique Id and Enable. A modal window titled "HotSpot User Account Management: Modify User Id: 3017" is open, displaying the following details:

- User:** Enable: Enable
- User Id:**
- First Name:**
- Last Name:**
- Site Id:**
- Account Reference:**
- Circuit Id:**
- Concurrent Login Count:**
- Usage Plan:**
 - Primary Usage Plan:
 - Extended Usage Plan:
- Validity:**

Buttons for "Apply" and "Cancel" are visible at the bottom of the modal. The background table shows one record for user ID 3017, which is enabled.

The screenshot shows the Netfox web interface for HotSpot User Account Management. The browser address bar displays `https://172.16.0.1:4433/webui/index.php`. The interface includes a navigation menu on the left. The main content area shows a table of users with columns for Unique Id and Enable. A modal window titled "HotSpot User Account Management: Modify User Id: 375" is open, displaying the following details:

- User:** Enable: Enable
- User Id:**
- First Name:**
- Last Name:**
- Site Id:**
- Account Reference:**
- Circuit Id:**
- Concurrent Login Count:**
- Usage Plan:**
 - Primary Usage Plan:
 - Extended Usage Plan:
- Validity:**

Buttons for "Apply" and "Cancel" are visible at the bottom of the modal. The background table shows multiple records, with user ID 375 highlighted in red and marked as "Disable".

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
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INTEREST FREE LOAN

2

12.10.2020

அன்புள்ள:- S.M.அர்ஜுன்
 அட்டர்னி (COE)
 G.R.D. அறிவியல் கல்வி
 கோவை-14

பெறுக:- சென்ட்ரல் மேலம் அமைச்சர்
 G.R.D. அறிவியல் கல்வி
 கோவை-14

அன்பு:- இக் கல்விக்கான அட்டர்னிமென்ட் பண
 செய்ய உத்தேசம். எனது வீடு பின்பு சிவசுந்தர்
 அட்டர்னி கட்டும். இதற்கான செலவு எனக்கு அளிக்க
 செய்யும். 30,000, (மூன்றுபது ஆயிரம் ரூபாய்) தொகை
 உத்தேசம் இது தொகையை எனது டிராபு
 இடத்தில் டிராபு, 1000 ரூபாய், பின்பு செலவு
 செய்யும் மூலம் பணியை மேற்கொள்ளும்-
 அன்புடன்.

அன்புடன்
 சி.அ.அர்ஜுன்
 அட்டர்னி (COE)

Forwarded
 01/11/2020

My be given Rs. 2000/- p.m.
 1/11/20
 W. of Dec 20
 CHA 859121 / 5-11-20
 1B, Peelamedu

DOJ: 01.01.2005
 Gross: Rs 7547/-
 previous Advance - NIL

398

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE – 641014**

INTEREST FREE LOAN

GRD Institutions Mail - Fwd: S.Anitha - EduManage Team

<https://mail.google.com/mail/u/0/?ik=b018dc2d3c&view=pt&...>



Accounts GRDCS <accounts@grd.edu.in>

Fwd: S.Anitha - EduManage Team

1 message

Geetha Padmanaban <geethapadmanaban@gmail.com>
To: Accounts GRDCS <accounts@grd.edu.in>

Wed, Dec 30, 2020 at 7:55 AM

Accounts

To pay 50,000/- as advance.

G

Begin forwarded message:


From: Anitha S Grdcs SAN NT <anitha.s@grd.edu.in>
Subject: S.Anitha - EduManage Team
Date: 29 December 2020 at 4:06:19 PM IST
To: Geetha Padmanaban Secretary <geetha@grd.edu.in>

Respected Madam

Good Evening

I have submitted an application for my daughter in LKG at Chinmaya Vidyalaya School. As I have to pay the fees for admission in this week, I request you to kindly help me with Rs.70000 as an advance and can be deducted from my salary as monthly basis.

Thank You
S.Anitha
EduManage Team


 **Request letter.docx**
14K

Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE - 641014

ESI FACILITY

ESIC

<https://www.esic.in/ESICInsurance1/Success/OnlinePayment...>

ESIC
Employees' State Insurance CorporationInsurance

0

Monthly Contribution > Online Challan Form

Transaction Details		* Required Fields
Transaction status:	Completed successfully.	
Employer's Code No:	56001107080001303	
Employer's Name:	G.R. DAMODARAN COLLEGE OF SCIENCE,	
Challan Period:	Aug-2021	
Challan Number :	05621129707914	
Challan Created Date	13-09-2021 12:03:20	
Challan Submitted Date	15-09-2021 16:40:42	
Amount Paid:	14235.00	
Transaction Number:	CPABBNUGL4	

DISCLAIMER: Content owned, maintained and updated by Employee's State Insurance Corporation. Copyright © 2009, ESIC, India. All Rights Reserved. Best viewed in 1024 x 768 pixels, Designed and Developed by Wipro LTD.IP Address :

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE - 641014**

PROVIDENT FUND FACILITY



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization
भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 02/05/2022 13:14:

Payment Confirmation Receipt

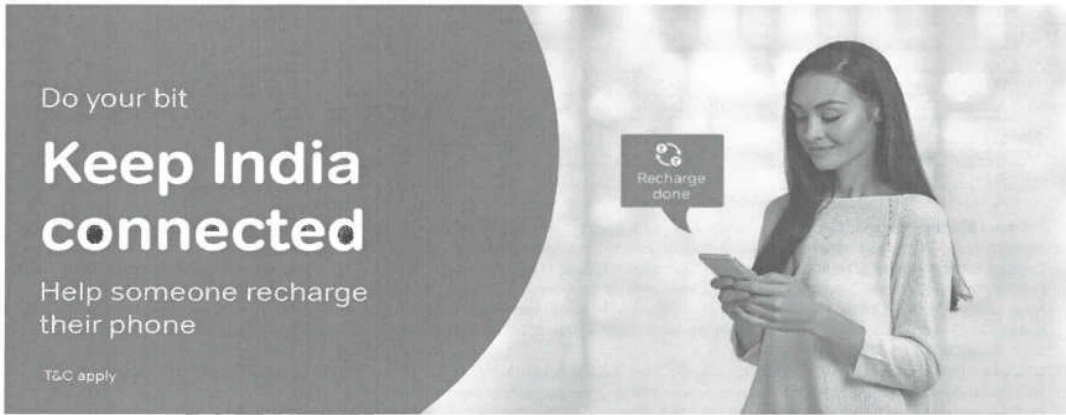
TRRN No :	4112109009263
Challan Status :	Payment Confirmed
Challan Generated On :	14-SEP-2021 11:15:59
Establishment ID :	CBCBE0025438000
Establishment Name :	DR G R DAMODARAN COLLEGE OF SCIENCE
Challan Type :	Monthly Contribution Challan
Total Members :	208
Wage Month :	AUG-2021
Total Amount (Rs) :	6,77,440
Account-1 Amount (Rs) :	4,14,437
Account-2 Amount (Rs) :	13,226
Account-10 Amount (Rs) :	2,20,415
Account-21 Amount (Rs) :	29,097
Account-22 Amount (Rs) :	265
Payment Confirmation Bank :	Indian Bank
CRN :	019140921833215
Payment Date :	14-SEP-2021
Payment Confirmation Date :	14-SEP-2021
Total PMRPY Benefit :	0



Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE – 641014

PROVISION OF MOBILE PHONES

MOBILE SERVICES		airtel																																				
Original Copy for Recipient - Tax Invoice																																						
<p>...</p> <p>GR Damodaran College Of Science Civil Aerodrome Post Sitra Avanashi Road Opp To GPT College Coimbatore 641014 Tamil Nadu Landmark : 1024914333</p> <p>Place of Supply: Tamil Nadu</p> <p>Email ID: grdcs@grd.org</p>	<table style="width: 100%; border-collapse: collapse;"> <tr><td>Relationship number</td><td style="text-align: right;">1024914333</td></tr> <tr><td>Bill number</td><td style="text-align: right;">BM21331003750243</td></tr> <tr><td>Bill date</td><td style="text-align: right;">24-Jul-2020</td></tr> <tr><td>Bill period</td><td style="text-align: right;">23-Jun-2020 to 22-Jul-2020</td></tr> <tr><td>Pay by date</td><td style="text-align: right;">11-Aug-2020</td></tr> <tr><td>Credit limit</td><td style="text-align: right;">₹ 1,00,000.00</td></tr> <tr><td>Security deposit</td><td style="text-align: right;">₹ 0.00</td></tr> <tr><td>State Code</td><td style="text-align: right;">33</td></tr> <tr><td>GST No/UIN No</td><td></td></tr> </table>		Relationship number	1024914333	Bill number	BM21331003750243	Bill date	24-Jul-2020	Bill period	23-Jun-2020 to 22-Jul-2020	Pay by date	11-Aug-2020	Credit limit	₹ 1,00,000.00	Security deposit	₹ 0.00	State Code	33	GST No/UIN No																			
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For Bharti Airtel Limited

Vandana
Vandana Arora, DGM



Bill number BM21331003750243

Relationship number 1024914333

Amount due 11,775.13

For cheque/dd/pay order, payment should be in favour of "Airtel relationship no. 1024914333"

This is an electronically generated statement and does not require any signature

Signature & stamp

Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS) COIMBATORE - 641014



Relationship number 1024914333

SUMMARY OF THIS MONTH CHARGES

Account summary

Account no.	Airtel number	Monthly rentals	Usage	One time charges	Total
1374218702	9842224520	199.00	0.00	0.00	199.00
1374217851	9842224611	199.00	0.00	0.00	199.00
1374217852	9842221315	199.00	0.00	0.00	199.00
1374217450	9578131555	199.00	0.00	0.00	199.00
1374217958	9842228692	249.00	0.00	0.00	249.00
1374218696	9842229146	199.00	0.00	0.00	199.00
1374217881	9842218038	199.00	0.00	0.00	199.00
1374217342	9842221413	199.00	0.00	0.00	199.00
1374218689	9842215074	199.00	0.00	0.00	199.00
1374217349	9842221457	199.00	0.00	0.00	199.00
1374217870	9842256114	199.00	0.00	0.00	199.00
1374215904	9842221459	199.00	0.00	0.00	199.00
1374217257	9842215072	199.00	0.00	0.00	199.00
1374217856	9842226861	199.00	0.00	0.00	199.00
1374217334	9842221425	199.00	0.00	0.00	199.00
1374217264	9842225141	199.00	0.00	0.00	199.00
1374218773	9842221470	199.00	0.00	0.00	199.00
1374217277	9842224530	199.00	0.00	0.00	199.00
1374217330	9842221401	199.00	0.00	0.00	199.00
1374217297	9842864640	199.00	0.00	0.00	199.00
1374218729	9842221162	199.00	0.00	0.00	199.00
1374217255	9842215933	199.00	0.00	0.00	199.00
1374217962	9842221450	199.00	0.00	0.00	199.00
1374215912	9942981428	199.00	0.00	0.00	199.00
1374215913	9842264640	249.00	1.00	0.00	250.00
1374217394	9842222023	199.00	0.00	0.00	199.00
1374217407	9842221403	199.00	58.50	0.00	257.50
1374218764	9842221172	199.00	0.00	0.00	199.00
1374218757	9842221142	199.00	5.00	0.00	204.00
1374215918	9842221143	199.00	0.00	0.00	199.00
1374217485	9842221124	249.00	0.00	0.00	249.00
1374217427	9842815004	199.00	0.00	0.00	199.00
1374218792	9842221436	199.00	0.00	0.00	199.00
1374215911	9842221428	199.00	0.00	0.00	199.00
1374217941	9842221406	199.00	0.00	0.00	199.00
1374218793	9842221747	199.00	0.00	0.00	199.00
1374217938	9842221409	199.00	0.00	0.00	199.00
1374215922	9842221417	199.00	0.00	0.00	199.00

Payment Modes - Pay online using debit/credit card, netbanking on My Airtel App, www.airtel.in, eWallets, UPI, visit an Airtel Store to pay using cash/cheque/credit/debit cards or activate Auto pay options from bank account (NACH) or Credit card account (SI)

Contact Information - For Queries/Complaints Call : 18001022222 (Toll Free) | Email: enterprise@in.airtel.com | NDNC Registration: Call 1909 (Activation time: 7days) | Complaint / SR status: www.airtel.in/airtelpresence. Nodal Desk: 9952434865;nodalofficer.tn@in.airtel.com;Bharti Airtel Limited, No 42/147 & 44/146 Santhome High Road & Rosary Church road, Mylapore Chennai 600004 . Appellate Desk: Mr. Sureshkumar B :9940644865 :appellate.tn@in.airtel.com ;Bharti Airtel Limited, No 42/147 & 44/146 Santhome High Road & Rosary Church road, Mylapore Chennai 600004

Charges - Itemized bill: Rs. 50/Bill | Duplicate Bill: Rs. 50/Bill (Last 2months free) | Cheque / SI / ECS Decline: Rs. 200 | Late fee (Bill >Rs. 300): Rs. 100 or 2% whichever is higher | No charge is levied for any service without your explicit consent

Address change - Visit the nearest Airtel Store with new address proof.For store details, visit www.airtel.in/store

Other Information - Tariff Plan: No increase in any line item (except ISD) for first 6months effective enrolment date. T&C apply | No fee is charged for migrating to any plan | Disconnection: For permanent disconnection, security deposit will be refunded within 60days. Else, interest will be paid @10%p.a. | Call pulses will be rounded off | Billing disagreements should be reported within 2months of bill receipt. Post this period no claim shall be entertained. | The credit limit is not applicable on usage done in international roaming. | As per the Government directive, effective 1-July-17, existing service tax of 15% has been replaced with 18% GST. |Whether tax is payable on Reverse Charge Basis - "NO".

Registered Office: Bharti crescent, 1, nelson mandela road, vasant kunj, phase - II, new delhi - 110070. Tel: +91-11-4666 6100 Fax: +91-11-4166 6137, e-mail: 121@in.airtel.com, website: www.airtel.in

Corporate Identity Number: L74899DL1995PLC070609 Bharti Airtel Ltd, 101, Oceanic Towers, Santhome High Road, Santhome, Chennai, Tamil Nadu- 600028

State Code: 33 **GST registration no.:** 33AAACB2894G1ZU under Category TELECOMMUNICATION SERVICE **PAN:** AAACB2894G

HSN: 996812 Courier Services , **997317** Leasing or rental services concerning telecommunications equipment with or without operator ,

998413 Mobile Telecommunication Service , **9983** Support services , **998716** Maintenance and repair services of telecommunication equipment and apparatus WHERE SACCODE , **999799** Other Services n.e.c

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE - 641014**



Relationship number 1024914333

SUMMARY OF THIS MONTH CHARGES

Account summary

Account no.	Airtel number	Monthly rentals	Usage	One time charges	Total
1374217477	9842221416	199.00	0.00	0.00	199.00
1374217495	9842221252	199.00	0.00	0.00	199.00
1374217432	9842221408	199.00	0.00	0.00	199.00
1374217498	9842221150	199.00	0.00	0.00	199.00
1374217489	9842221452	199.00	0.00	0.00	199.00
1374218750	9842221493	199.00	0.00	0.00	199.00
1374218747	9524732555	199.00	0.00	0.00	199.00
1374217361	9842221422	199.00	0.00	0.00	199.00
1374218743	9842221481	249.00	0.00	0.00	249.00
1374217393	9842215005	249.00	113.00	0.00	362.00
Total		9802.00	177.50	0.00	9979.50

Tax Details

HSN	Taxable Value	CGST		SGST/UTGST		Total Tax	Total(₹)
		Rate	Amount	Rate	Amount		
998413	9979.50	9%	898.16	9%	898.16	1796.32	1796.32

This month's charges

11775.82

Payment Details

Description	Date	Total	Total(₹)
Payment - EFT	13-Jul-2020	-15549.00	-15549.00

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE - 641014**

PROVISION OF MEDICAL FACILITIES AT PSG HOSPITALS



PSG HOSPITALS

AVINASHI ROAD • PEELAMEDU • COIMBATORE 641 004. INDIA



Phone : 91 - 422 - 2570170 (6 Lines) & 2598822
Fax : 91 - 422 - 2594400
E-mail : psghospitals@yahoo.co.in

04.11.2020

To
DR.G.R DAMODARAN COLLEGE OF SCIENCE
CIVIL AERODROME POST, AVANASHI ROAD
COIMBATORE - 641 014.

Dear Sir,

Sub: Payment towards treatment given to your patients.

As informed by you, We have given treatment to your patient in our hospital.

Please find enclosed the bills towards hospital and cost of drugs procured from our pharmacy.

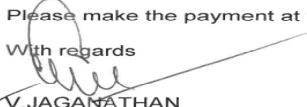
As on 03.11.2020 your account shows a debit balance in

1.PSG Hospitals	6,550
2.PSG Hospital Pharmacy	0
Total	6,550

(Rupees Six Thousand Five Hundred Fifty Only)

Please make the payment at your earliest.

With regards


V.JAGANATHAN
General Manager (Administration)

Encl: 1.Statement of accounts & Bills

*Accounts to speak.
12/11/20*

PAGE: 1



PSG HOSPITALS
Peelamedu, Coimbatore-641004
Phone : 0422 2570170 Fax : 0422 2594400



CREDIT DETAILS OF DR G R DAMODARAN COLLEGE OF SCIENCE FROM THE PERIOD 08-JAN-2020 TO 31-OCT-

IP/OP No	Patient Name	Date	Bill No.	Bill Amount	Cons.	Advance	Net Amount
H20004314	RADAMANI.G	11-JUL-20	K20005551	3,000			3,000
O20050114	MURALITHARAN.P	22-OCT-20	P20002184	550	0		550
O20050114	MURALITHARAN.P	22-OCT-20	Q20013642	3,000			3,000
TOTAL :				6,550	0		6,550

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE – 641014**

PROVISION OF LAPTOPS

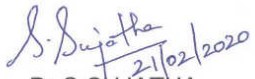
**Dr G R DAMODARAN COLLEGE OF SCIENCE
(Autonomous)
Coimbatore – 641 014**

February 21, 2020

RECEIPT

Received One **New HP Laptop – UN 3481** alongwith the Charger, in built Memory Card and Battery and Laptop Bag.

S.No: CND9303G47.

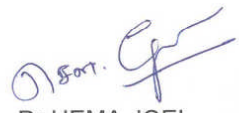

Dr.S.SUJATHA
HOD, Dept. of Computer Science

February 21, 2020

RECEIPT

Received One **New HP Laptop – UN 3481** alongwith the Charger, in built Memory Card and Battery and Laptop Bag.

S.No: CND9385N31


Dr.HEMA JOEL
Asst. Professor, Dept. of Tamil

T. SL 21/2/2020

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE – 641014**

**Dr G R DAMODARAN COLLEGE OF SCIENCE
(Autonomous)**

Coimbatore – 641 014

June 1, 2020

RECEIPT

Received HP Laptop (UN 3481) Brand New alongwith the Adaptor from the College

Main office. (with bag)

S. Sujatha
01/06/20
Dr.S.SUJATHA
HOD

Dept. of Computer Science

June 1, 2020

RECEIPT

Received HP Laptop (UN 3481) Brand New alongwith the Adaptor from the College

Main office. with bag.

R. Suganthi
11/6/2020
Dr.R.SUGANTHI
HOD
Dept. of Biotechnology

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE - 641014**

**Dr G R DAMODARAN COLLEGE OF SCIENCE
(Autonomous)**

Coimbatore - 641 014

June 1, 2020

RECEIPT

Received HP Laptop alongwith the Adaptor (New) from the College Main office.

(With Bag).

Ms.C.Swathi

Ms.C.Swathi
HOD i/c.
Dept. of English

**Dr G R DAMODARAN COLLEGE OF SCIENCE
(Autonomous)**

Coimbatore - 641 014

June 1, 2020

RECEIPT

Received HP Laptop alongwith the Adaptor (New) from the College Main office.

With Bag (New).

Ms.K.C.Jayanthi
Ms.K.C.Jayanthi
Accounts Section

**Dr G R DAMODARAN COLLEGE OF SCIENCE (AUTONOMOUS)
COIMBATORE – 641014**

INTEREST FREE VEHICLE LOAN

**Dr G R DAMODARAN COLLEGE OF SCIENCE
(Autonomous)**

Coimbatore – 641 014

November 13, 2019

CIRCULAR

The Faculty / Non-teaching staff those who have put in 15 years of service or more will be considered for an **Interest Free Vehicle Loan** to be reimbursed on a monthly basis, thro' deductions from their salaries. The upper limit will be Rs.3 Lakhs. (Eg: Price of the Maruthi K10 vehicle – Rs.4.95 Lakhs). Loans will be considered for both 2 Wheelers and 4 Wheelers.

Those availing loans from the College will have to execute a bond on a Stamp Paper duly witnessed by their spouses.

The original RC's have to submitted during the pendency of the loan.

To

All the Faculty / Non-teaching staff

Through

The Principal / Directors / HOD's. /Accounts

CORRESPONDENT

Dr. D. PADMANABAN
CORRESPONDENT
Dr. G.R. DAMODARAN COLLEGE OF SCIENCE
(Autonomous)
Civil Aerodrome Post, Avanashi Road,
Coimbatore - 641 014

Mail sent to all HOD's.